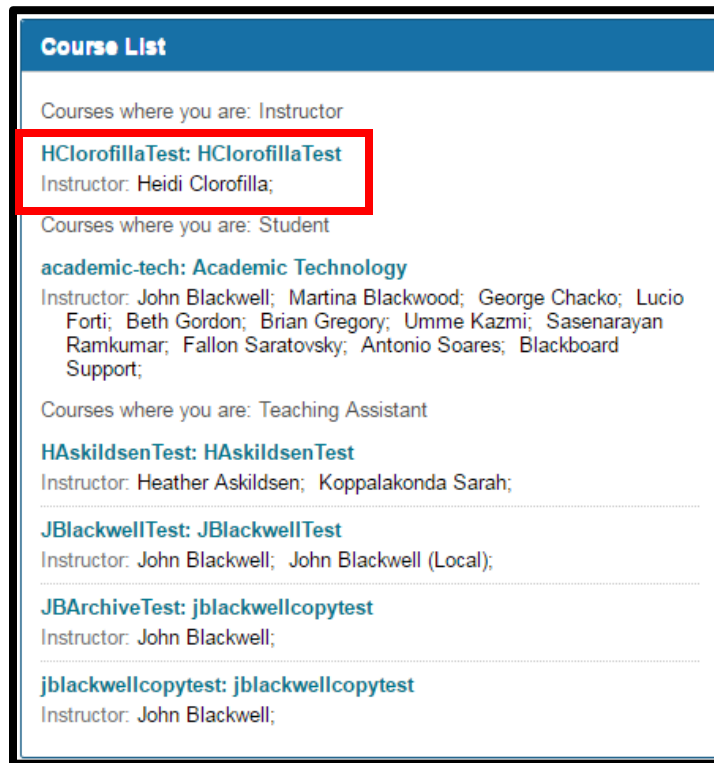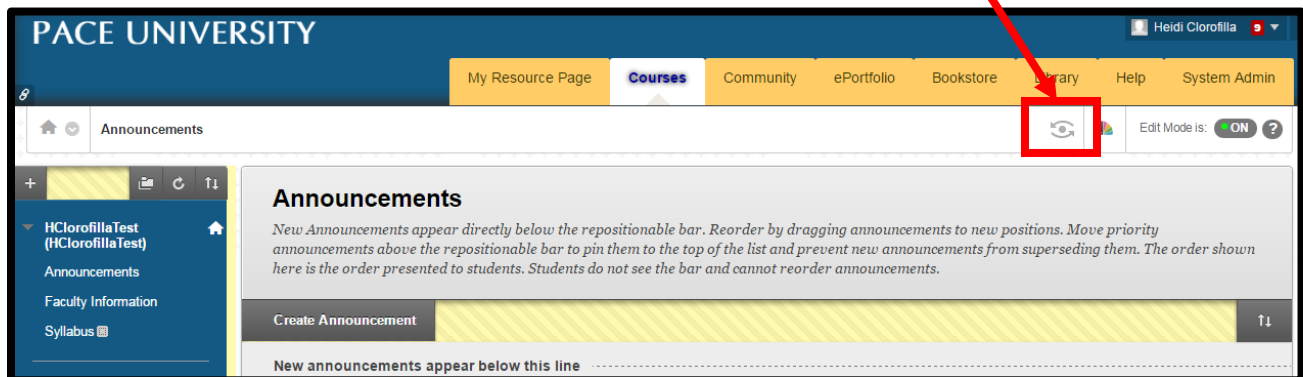# ACADEMIC TECHNOLOGY (ITS)

TUTORIAL

USING STUDENT PREVIEW MODE

This tutorial will walk you through the student preview mode in Blackboard.
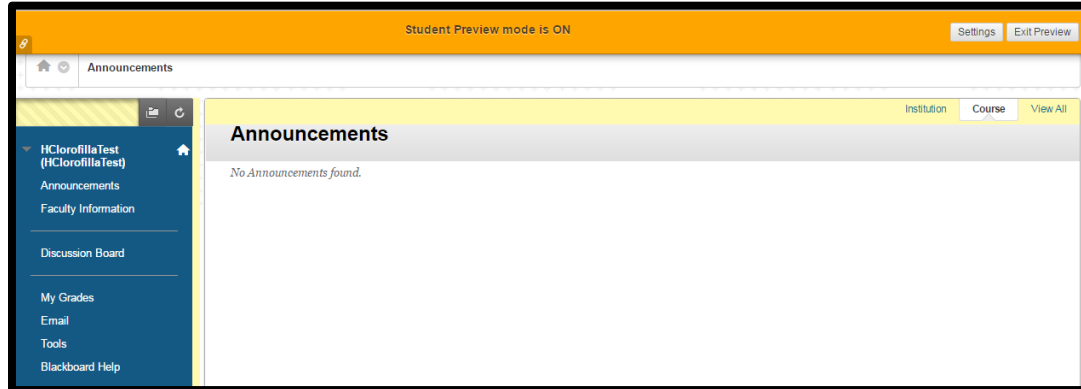
1. Login to Blackboard and click on your course.

2. Once in the course you'll be a little grey icon that looks almost like an eyeball. This allows you to switch back and forth between instructor view and student preview.
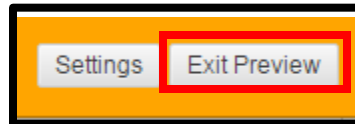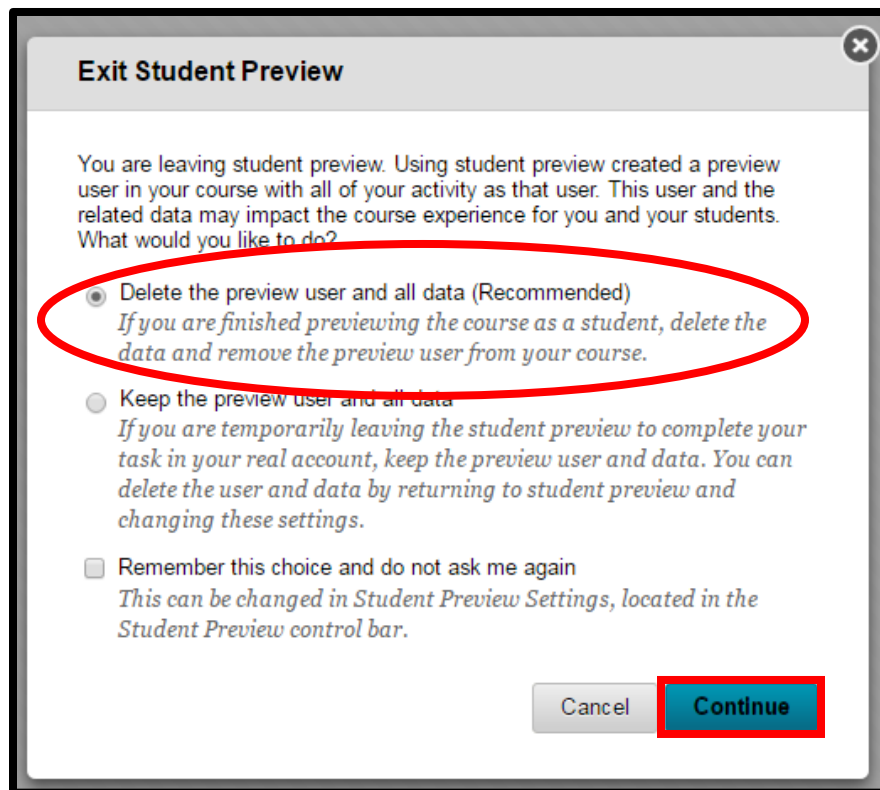
TUTORIAL

3. Once in the mode you will be able to view your course the way a student would see it.

4. To exit student preview, just click the grey Exit Preview button in the top right corner.

5. You will then be asked if you want to delete the student preview user or keep them. Select Delete the preview user, and then click Continue.

6. You will then be brought back into instructor mode.

help.pace.edu
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