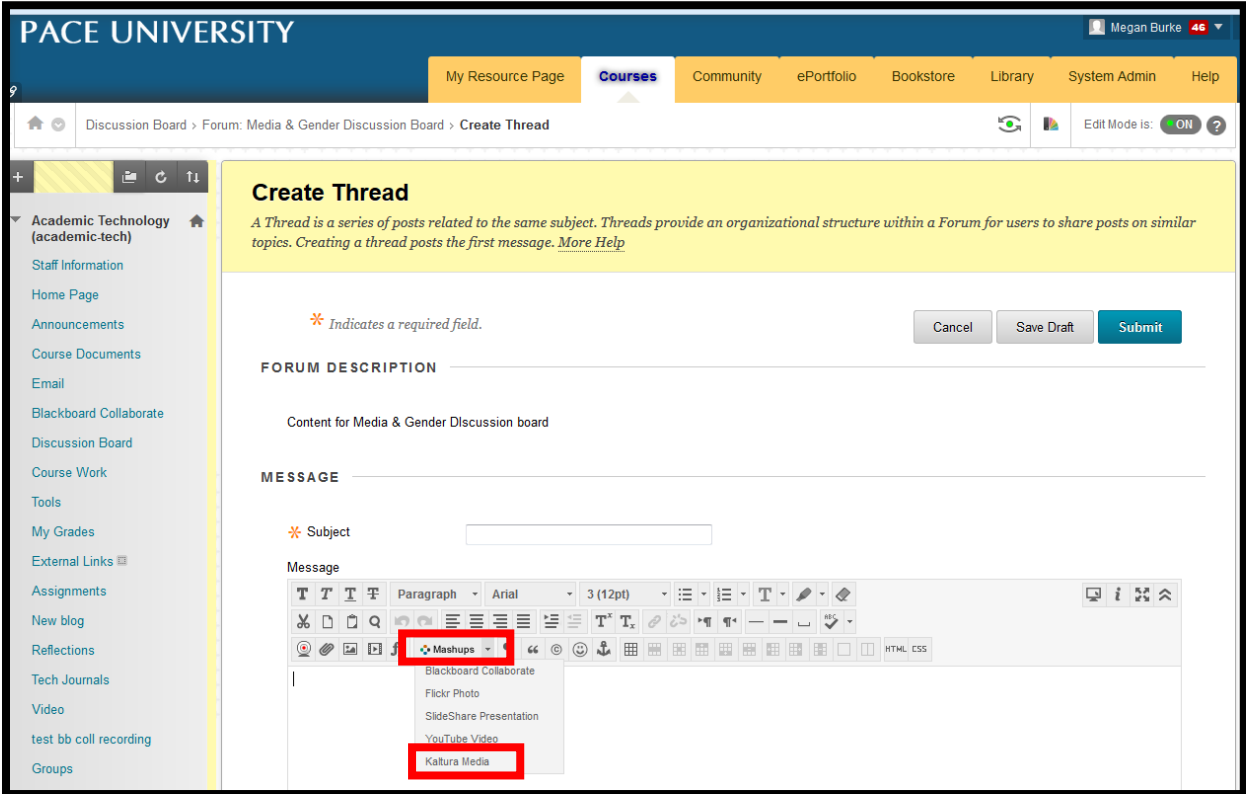


## TUTORIAL

WEBCAM RECORDING IN KALTURA  
AND BLACKBOARD

The Blackboard text editor includes an option to record from your webcam. If you need to insert a recording, make sure you have a webcam and microphone on your computer. The video will be uploaded to our Kaltura video server.

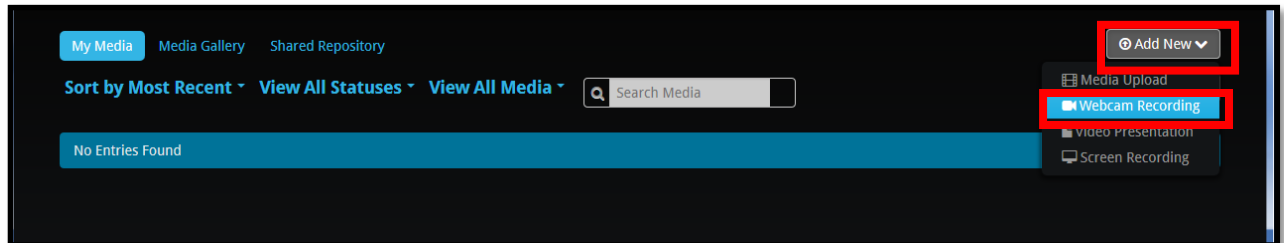
1. Navigate to the discussion board and create a forum. Add a subject title. Inside the message area, click **Mashups** and choose **Kaltura Media**.



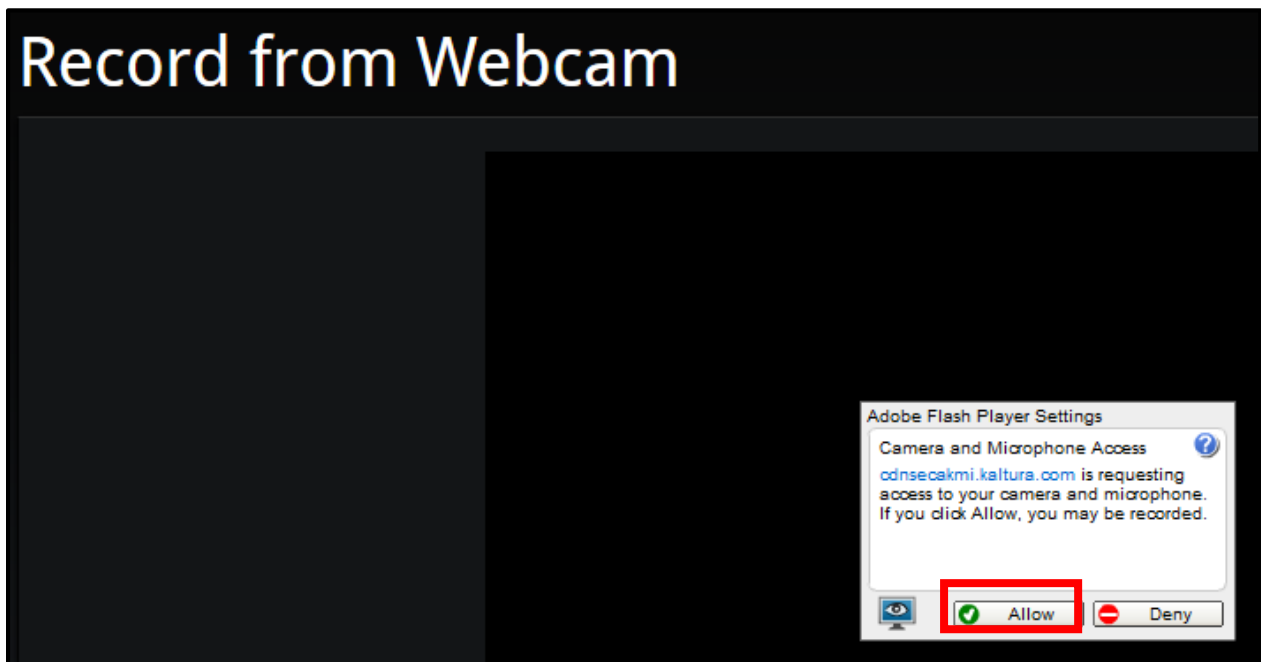
The screenshot shows the Blackboard 'Create Thread' page. The page title is 'PACE UNIVERSITY' and the user is 'Megan Burke'. The breadcrumb trail is 'Discussion Board > Forum: Media & Gender Discussion Board > Create Thread'. The page has a yellow header with the title 'Create Thread' and a description: 'A Thread is a series of posts related to the same subject. Threads provide an organizational structure within a Forum for users to share posts on similar topics. Creating a thread posts the first message. [More Help](#)'. Below the header, there are buttons for 'Cancel', 'Save Draft', and 'Submit'. The 'FORUM DESCRIPTION' field contains the text 'Content for Media & Gender Discussion board'. The 'MESSAGE' section has a 'Subject' field and a rich text editor. The rich text editor's 'Mashups' menu is open, showing options: 'Blackboard Collaborate', 'Flickr Photo', 'SlideShare Presentation', 'YouTube Video', and 'Kaltura Media'. The 'Kaltura Media' option is highlighted with a red box.

# TUTORIAL

2. Click **Add New** and choose **Webcam recording**.



3. Click **Allow**. It may take a few moments to connect to the Webcam.



## TUTORIAL

4. Right click inside of the video box (Ctrl-click on Mac computers) and click on **Settings**.

Record from Webcam

Click anywhere to start recording

Please fill out these details:

Name: (Required)

Description:

Enter Description...

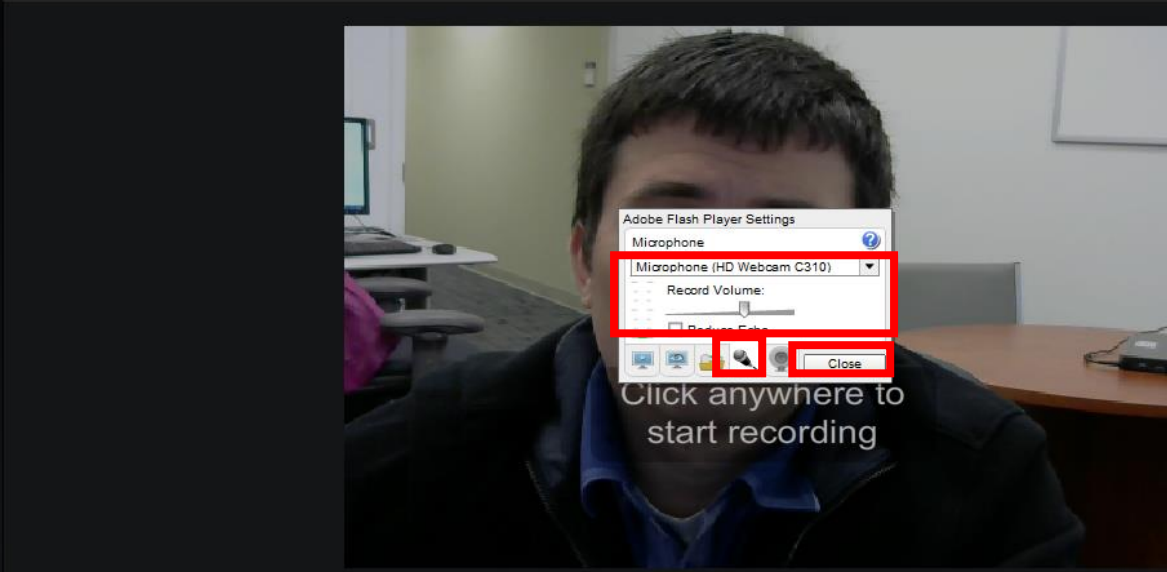
Krecord v1.6.2

- Settings
- Global Settings...
- About Adobe Flash Player 17.0.0.169...

## TUTORIAL

- Then click the **microphone icon** to select your mic from the drop-down menu and set your microphone level, and then click **Close**.

### Record from Webcam



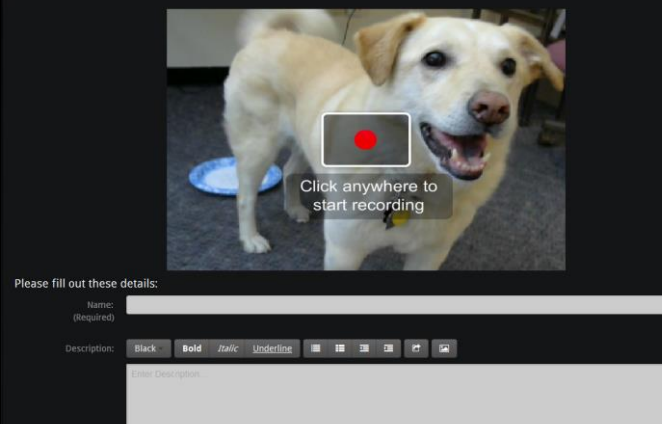
Please fill out these details:

Name:

(Required)

- Next, click anywhere to start recording, then click anywhere again to stop recording and fill out the details as prompted.

### Record from Webcam



Please fill out these details:

Name:

(Required)

Description: Black Bold Italic Underline

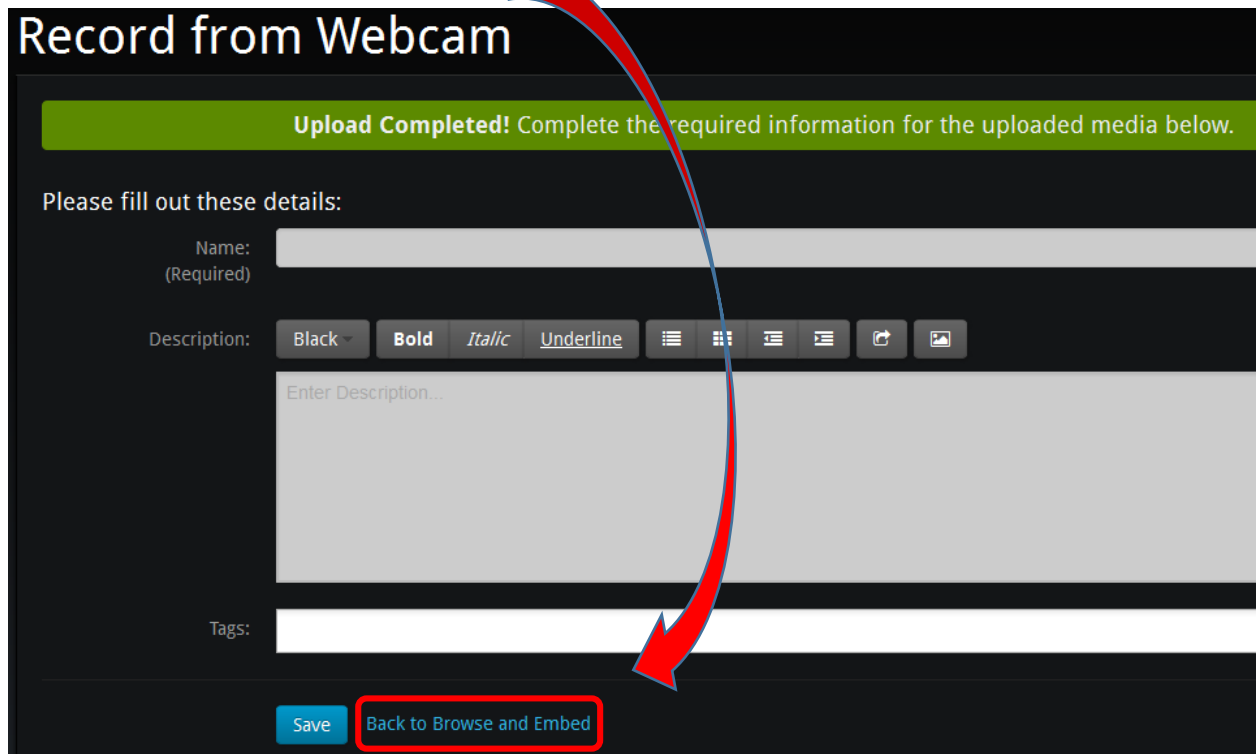
Enter Description

## TUTORIAL

- When finished recording, click the **Save** button as shown below.



- Click **Back to Browse and Embed**.



**Record from Webcam**

**Upload Completed!** Complete the required information for the uploaded media below.

Please fill out these details:

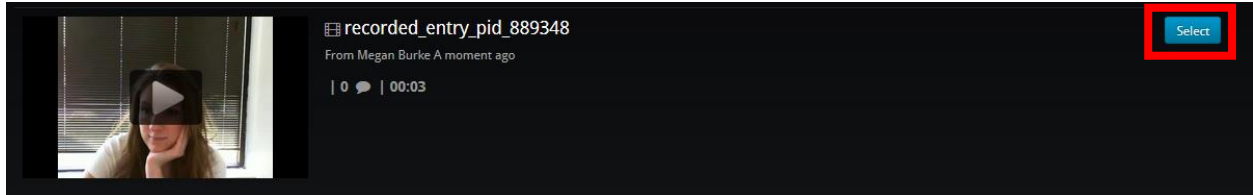
Name:   
(Required)

Description:   
Enter Description...

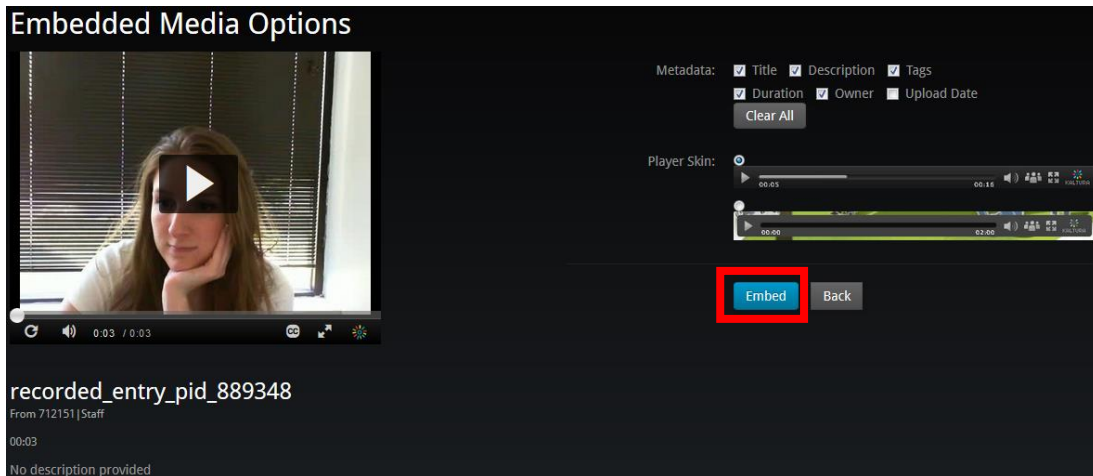
Tags:

## TUTORIAL

9. Click **Select** next to the appropriate video.



10. Click **Embed**.



11. Click **Submit**.

