



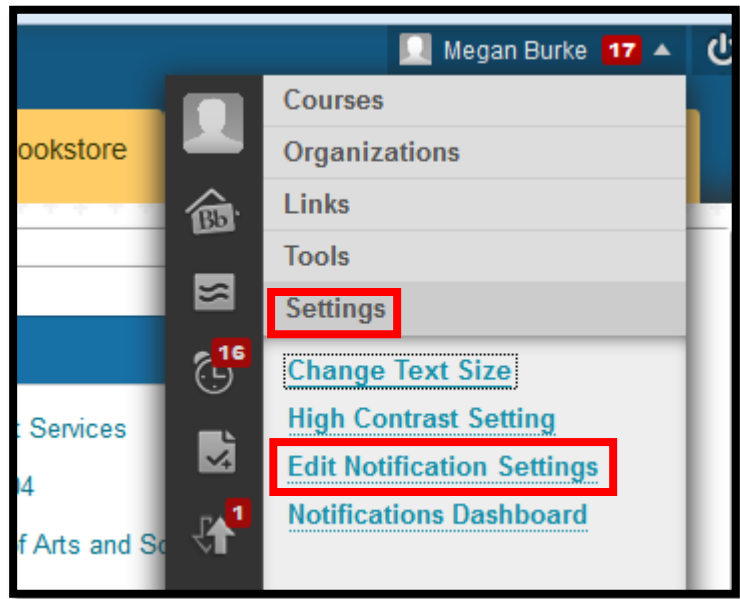
EDIT NOTIFICATION SETTINGS

If you want to receive email notifications when there is activity in a course, you will need to change a few settings.

1. Log in to Blackboard and click the **Global Navigation menu**.



2. Click **Settings** and click **Edit Notification Settings**.





- Choose which courses you would like to change notification settings for. If you would like to set them all at once, click **Courses I am taking**.

Edit Notification Settings

indicates settings have been changed from default values

Edit General Settings
Define general notification settings, such as email format and reminder schedule, for courses and organizations.

Edit Individual Course Settings
View the current notification settings for courses in which you are enrolled. Make changes to the notification settings for a specific course.

- Academic Technology
- BI Norwegian Business School SPRING 2015 23875
- Blackboard 101: The Basics
- Cmptrts & Fmnc Scnce Lmg Pod SPRING 2015 20150
- Counseling 2.0 SPRING 2015 21548
- Edctn I: Understanding Schools SPRING 2015 23235
- HW 165.Stress Redctn: Comp & Alt Thrpy SPRING 2015 23607
- Interpersonal Communication FALL 2012 73285
- NURS 409 ABSN Cncpts of Evdnc Bsd Prctc SPRING 2015 21276-21839-21891
- NURS 483.Cultural Mindfulness SPRING 2015 22041
- NURS 485 Innovations in Leadership SPRING 2015 22235
- PENDING - Elective I Clk/Long Term Hth SPRING 2015 21168
- Public Health for HS Leaders SPRING 2015 23114
- Public Speaking FALL 2014 71392
- Scholarly Inquiry for Advanced SPRING 2015 22385
- Teacher as Researcher SPRING 2015 22300
- Teaching Effectively Online Seminar

Bulk Edit Notification Settings
Select the set of courses or organizations to update and change the notification settings for them in one step. Higher priority notifications should be sent with a method that will deliver that notification in the timeliest fashion.

(Courses I am taking)

- Courses I am taking
- Organizations I am reading
- Organizations I am participating in

Edit Individual Organization Settings
View the current notification settings for organizations in which you are enrolled. Make changes to the notification settings for a specific organization.

- Academic Technology
- Action Plan Documents
- ITS Student Training Program
- Learning Commons Planning Committee NYC
- PMDP
- Suggest Program

- Scroll down and check the box next to **Email** and click **Submit**.

<input checked="" type="checkbox"/> On/Off	Notification	<input checked="" type="checkbox"/> Dashboard	<input checked="" type="checkbox"/> Email	<input checked="" type="checkbox"/> Mobile
<input checked="" type="checkbox"/>	Announcement Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Due	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Assignment Past Due	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Blog Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Content Item Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Course/Organization Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Discussion Board Forum Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Discussion Board Thread Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Item Due	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Item Graded	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Journal Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Survey Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Survey Due	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Survey Overdue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Test Available	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Test Due	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Test Overdue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	Unread Blog Posts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Unread Discussion Board Messages	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Unread Journal Entries	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Wiki Needs Grading	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Click **Submit** to proceed. Click **Cancel** to go back.

Cancel **Submit**



My Notes: