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HOW TO MAKE A WORDLE ON A MAC

This tutorial will show you how to make a word cloud for your ePortfolio on a Mac computer.

http://www.help.pace.edu PLV: 914 773 3338 NYC: 212 346 1583

Wordle is a word cloud generator which creates word collages from text that you provide.



1. Visit <u>www.wordle.net</u> and click "Create".



Last Updated: August 14, 2015 Acadtech@pace.edu <u>www.pace.edu/digitaltoolkit</u> 914 773-3333 (ITS Help Desk) 914 773-3664 (Office)

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- 2. **Type** words or sentences into the text box. You can also try **pasting** large amounts of text from a paper, or you resume. **Click "Go".** To link two words together, include a ~ between them. Example" Pace~University.
 - **Note: The more times you enter a word, the larger it becomes in the Wordle.

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Enter the URL								

3. Allow Javascript to run.



4. Your Worlde will appear (If your Wordle does not appear, you will need to update Java on your computer). If you would like to change the style, you can **click "Randomize"** to automatically change the style, or use the menu at the top left of your Wordle to customize fonts, layouts, and colors.



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5. Hold down command+shift+4 to take a cropped screenshot. The image will automatically save to your desktop as a screenshot.



Displaying your Wordle on ePortfolio

1. **Open the ePortfolio page** where you want to display your Wordle, then **drag the image icon** onto your page.



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2. When the pop-up window appears, **check "Yes"** to confirm that the file you are uploading is yours, then **"Browse/Choose Files"** to upload your Wordle. You can give your Wordle a title in the box titled "Block Title".

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3. Click "Save".

