



FINANCIAL AID OFFICE P: (877) 672-1830  
161 WILLIAM STREET, 8<sup>th</sup> FLOOR, NEW YORK, NY 10038 F: (212) 346-1750  
78 NORTH BROADWAY, WHITE PLAINS, NY 10603 F: (914) 989-8776  
861 BEDFORD ROAD, PLEASANTVILLE, NY 10570 F: (914) 773-3315  
FINANCIALAID@PACE.EDU

## Identity and Statement of Educational Purpose

Select ONE: Option A (in person) *or* option B (by mail)

Please have your documents in by **May 15th** for Fall and **December 2<sup>st</sup>** for Spring.

### OPTION A: IN PERSON

The student must appear in person at Pace University to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below

### Statement of Educational Purpose (To Be Signed at the Institution)

I certify that I \_\_\_\_\_ am the individual signing  
(Print Student's Name)

this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Pace University for 2024-2025.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
University ID

Witnessed by:

\_\_\_\_\_  
(Printed Name of Financial Aid Office representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Signature of Financial Aid Office representative)

\_\_\_\_\_  
(Date)



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## Identity and Statement of Educational Purpose

Please have your documents in by **April 1<sup>st</sup>** for Fall and **December 2<sup>nd</sup>** for Spring.

### OPTION B: BY MAIL

If the student is unable to appear in person at Pace University to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

*Submit an original copy by mail or hand deliver to the Financial Aid office. Fax or email copies will not be accepted.*

## Identity and Statement of Educational Purpose

(To Be Signed in the Presence of a Notary)

I certify that I \_\_\_\_\_ am the individual signing this statement of  
(Print Student's Name)

Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Pace University for 2024-2025.

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
University ID

### Notary's Certificate of Acknowledgement

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,

(Date)

(Notary's name)

personally appeared, \_\_\_\_\_, and proved to me

(Printed name of signer)

on the basis of satisfactory evidence of identification \_\_\_\_\_

(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_

(Date)