



Application for Writing-Enhanced Course Core Credit

Version: 2024-06-04

Your Name and Department:

Course Number and Title:

Course Description:

Semester/Year When the Course Will Be Taught:

Requirement Checklist

- This course is eligible for the WE designation.
- I have been approved by the WEC Director(s) as a WEC instructor.
- I have attached a separate application sheet for each WE course, my syllabus, assignment sheets, and assessment criteria/rubrics.
- My syllabus includes the WEC statement.
- My syllabus includes the Writing Support Services statement.
- Course enrollment is limited to the recommended cap of 20 (maximum 25) students. Small classes capped at 6-8 students will be considered on a case-by-case basis and are subject to approval by the dean's office. Independent studies and one-on-one tutorials are not eligible for the WE designation.
- A considerable portion (at least 50%) of the course grade extends from a combination of high- and low-stakes writing assignments.
- The majority of the assignments should be analytical and reflective (as opposed to "purely" creative), with the majority of revision tasks attached to high-stakes analytical and/or reflective writing.
- Course materials include detailed assignment sheets, complete with expectations, goals, and requirements.
- Instructor will provide feedback on writing assignments.

Questionnaire

How does this course meet the following WEC Criteria (please refer to the [Program Overview and Criteria section](#) for more information)? Briefly explain.

Which of the following faculty development options have you participated in or will you participate in while developing your first WE course? Please respond with the semester and year of your participation or “N/A” if it doesn’t apply.

- Workshop(s)/meeting(s) with the WEC director(s):
- Department consultation/one-on-one faculty development session with WEC director(s):

Additional comments?

Signature of Dept. Chair:

Date:

Please email your complete application package to your campus WEC Director:

NYC: [Dr. Meaghan Brewer <mbrewer2@pace.edu>](mailto:mbrewer2@pace.edu), Dept. of English

PLV: [Dr. Vyshali Manivannan <vmanivannan@pace.edu>](mailto:vmanivannan@pace.edu), Dept. of English, Writing & Cultural Studies