



July 1, 2024

Dear Pace Student:

We're reaching out today with a reminder that **your Fall 2024 billing statement is now available in your [Student Payment Portal](#).**

To access your bill: log in to the [Student Payment Portal](#) and select "View Your Bill," located under the Announcement section. Authorized users, such as parents or guardians, can log into the [Authorized User Payment Portal](#). To add an authorized user, follow these [instructions](#). If your bill is paid by an employer or organization, please review [information about third-party, sponsored billing](#).

Payment is due by August 1, 2024, and it's important that you promptly and fully satisfy your bill to avoid [late payment penalties](#), continue your education, and graduate on time. You can **make a payment or set up an interest-free payment plan online anytime via the [Student Payment Portal](#)**. You can also mail a check to:

Pace University Payment Processing Center
161 William St, 8th Floor
New York, New York 10038

Below is more information you may find useful:

- **Financial Aid:** If you have questions regarding the financial aid detailed in your statement, contact the Office of Financial Aid at (877) 672-1830 or financialaid@pace.edu. Note that you must accept your financial aid awards and satisfy any outstanding requirements via the [Self-Service Portal](#) in order for aid awards to be visible on your account and your bill.
- **Residence/M Meal Plan:** If you are planning to reside on campus, your statement will include a residence charge and meal plan. You must satisfy your financial obligations to check into a residence hall. For information about housing, visit the [Housing website](#). To learn more about meal plans, visit the [Dining website](#).
- **Health Insurance:** Students who study full-time at a college or university in the state of New York must have health insurance. A health insurance fee may be included in your billing statement. If you already have insurance, you can waive out of this fee online from your [MyPace Portal](#). You must submit a completed waiver once each academic year. **The waiver deadline for the Fall 2024 Semester is September 20, 2024.** Learn more about [Pace's health insurance program](#).
- **Immunization:** The state of New York requires students to provide proof of immunity to measles, mumps, and rubella plus meningitis certification to access physical campus. The



deadline to comply with immunization requirements for the Fall 2024 Semester is August 1, 2024. Learn more about [immunization compliance requirements](#).

- **Tuition Insurance:** You can elect to purchase a [Tuition Refund Insurance plan](#) to help protect your education investment.

Thank you for your attention and swift action. Please note that over the summer and upcoming semesters, we will be making many improvements to the billing and payment experience. Visit [the Student Accounts billing and payment website](#) for updates as they become available. For any other questions, please contact the Student Accounts Office, at (877) 672-1830, by email at studentaccounts@pace.edu, or [schedule an appointment online](#).

The Fall 2024 Semester begins on September 6, 2024. We look forward to seeing you this fall!

Yours sincerely,

A handwritten signature in black ink that reads "Diego Quante".

Diego Quante
University Director, Student Accounts