

STUDENT EMPLOYEE NEW HIRE ORIENTATION HIRING MANAGER GUIDE

Hiring Managers now have access to an asynchronous Student Employee New Hire Orientation that can be shared with new student employee hires.

- After your student employee is approved to begin work, share the link to access the Orientation.

Student Employee New Hire Orientation

- Student employees should only complete this training during their paid work hours.
- Students can view the training using their Pace login credentials and can return to the training at any time.
- At the conclusion of the training, students will be prompted to complete a knowledge assessment where they will need to score 80/100.
- After the assessment, students will receive a confirmation email that they can forward to hiring managers as proof of completion.

