

PACE UNIVERSITY

Elisabeth Haub School of Law
JOHN JAY LEGAL SERVICES

Spring 2025

APPLICATION FOR PARTICIPATION IN CLINIC AND EXTERNSHIPS

Application Deadline: Friday, November 8, 2024 at 9 am

Please read course descriptions and application instructions before submitting your application!

Indicate your preference (e.g., 1st, 2d, and 3d) for no more than 3 programs:

Clinics (one semester)

- Environmental Litigation Clinic
- Equal Justice America Disability Rights Clinic
- Food and Farm Business Law Clinic
- Immigration Justice Clinic

Externships (one semester)

- Corporate Law Externship
- Environmental Law Externship (NY)
- Family Court Externship
- Mediation Practicum
- Prosecution Externship
- Real Estate Law Externship
- Social Justice Advocacy Externship
- State Judicial Externship
- U.N. Environmental Diplomacy Practicum

Student ID: _____

Pace Username: _____

Name: _____

Address: _____

City: _____ State _____ Zip _____

Home #: (____) _____ Work #: (____) _____ Cell #: (____) _____

Preferred E-mail Address: _____

Alternate E-mail Address: _____

Class entered in Fall 2024

3d Year, Full-Time

4th Year, Part-Time

2d Year, Full-Time

3d Year, Part-Time

LLM

2d Year, Part-Time

Why do you want to participate in a clinic or externship? How do you see participation in a clinic or externship course serving your learning/career goals?

What specific lawyering work would you most like to learn about and practice during this coming semester (e.g., interacting with clients, drafting and arguing motions, fact investigation and witness preparation)? Why?

What concerns, if any, do you have about participating in a clinic or externship?

Write a brief statement of what you would like a colleague or client to say about you after you have been in practice for a few years (e.g., "_____ can always be relied on to get things done with time to spare and has all the patience in the world" or "_____ really knows how to get people to work out their differences so that everyone is happy with both the outcome and the process").

Do you plan to work (paid or volunteer) during the semester? YES NO

If yes, please indicate name of employer, hours per week and location:

For conflict of interest reasons, it is important that you identify all legal employers, securities brokers, or investment firms that you have worked for during the past two years. Please list employers and dates below (include both volunteer and compensated employment, full-time and part-time):

Do you understand that the clinic and externship programs continue to operate during academic vacation and exam periods?

Do you understand that reimbursement for travel to externship placements will be limited to a maximum of \$250 for the semester?

Please describe any geographical constraints or preferences.

In addition to the normal academic program, what other major time commitments do you expect to have next semester?

Are you an LLM specializing in Global Environmental Law? YES NO

Languages other than English: _____/_____

Oral level of fluency: _____/_____

Written level of fluency: _____/_____

Other relevant experience: Briefly describe below any law school, college, personal or work-related experience that you consider relevant to the programs for which you have applied.

CHECK TO BE SURE THAT YOU HAVE COMPLETED ALL THE PREREQUISITES FOR THE PROGRAMS FOR WHICH YOU ARE APPLYING. Please indicate here any prerequisite courses that you have not taken and explain why you think that the prerequisite should be waived in your case. (Waiver will not be considered unless you complete this section.)

Other courses you plan to take along with the Clinic or Externship:

Have you satisfied the Upper Level Writing Requirement?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you hope to satisfy the requirement through a clinic or externship?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you satisfied the Upper Level Skills Requirement?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you hope to satisfy the requirement through a clinic or externship?	<input type="checkbox"/> YES <input type="checkbox"/> NO

If you are applying for an externship and can identify or suggest a particular field placement site that you would or would not prefer, please do so and state the reasons for your preference.

Attach additional sheets if necessary for any question. Thanks for your time!

Please attach a current resume, most recent transcript (unofficial is fine), and a brief (5 page) writing sample to applicationsJJLS@law.pace.edu. Please type Spring 2025 in the subject line. All documents must be in PDF format and submitted in one PDF.