U.S. State Department's STEP Program Guide

1. First, head to the website https://step.state.gov to start STEP



U.S. Department of State (.gov) https://step.state.gov

Smart Traveler Enrollment Program (STEP)

Smart Traveler Enrollment **Program (STEP)** is a free service to allow U.S. citizens and nationals to enroll their trip abroad so the Department of State can ...

2. Click **Start** on the bottom right of the Smart Traveler Enrollment Program:

Smart Traveler Enrollment Program

About the service

Smart Traveler Enrollment Program (STEP) is a free service to allow U.S. citizens and nationals to enroll their trip abroad so the Department of State can accurately and quickly contact them in case of emergency.

Benefits

Get real time updates about health, weather, safety, and security in the country.
Plan ahead using information from the local U.S. embassy.
Help the embassy or consulate contact you if there's an emergency like a natural disaster, civil unrest, or a family emergency.

Time to complete: 20 minutes

OMB Control No. 1405-0152 | Expiration Date: 06/30/2026

3. Next: Create an Account

Sign in or create an account

Sign into your Login.gov account to use the full benefits of the Smart Traveler Enrollment Program (STEP).

Making an account allows you to:

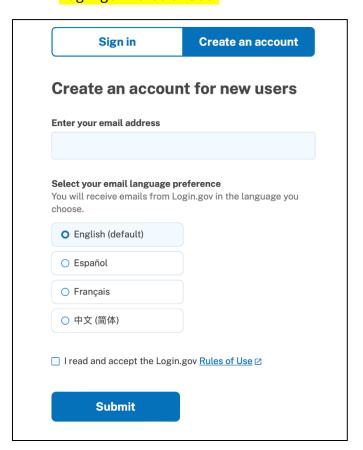
- Share your travel plans so the Department of State can contact or locate you if there's an emergency.
- Get real-time updates about health, weather, safety, and security in the country.
- · Manage trip information and message preferences.

If you used a previous version of STEP.

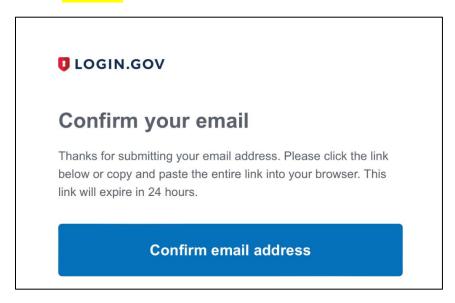
- · You will need to use Login.gov to access this version, rather than your previous STEP username and password.
- You will need to re-enroll any trips you have and re-subscribe to travel messages that were made from your previous account.

Sign in or create account

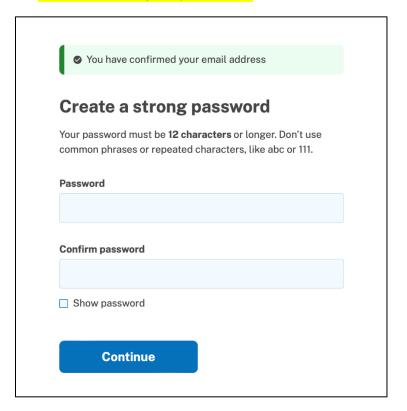
4. Enter your email address and select your preferred language. Read and accept the Login.gov Rules of Use.



5. After you submit, a confirmation email will be sent to the email address you entered where you can continue the next steps for the program. Confirm your email address.



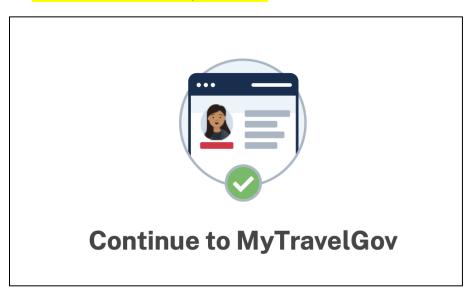
6. Then create your password.



 Set up a two-factor authentication. It is recommended to select at least two of the options.



8. Then, continue to MyTravelGov



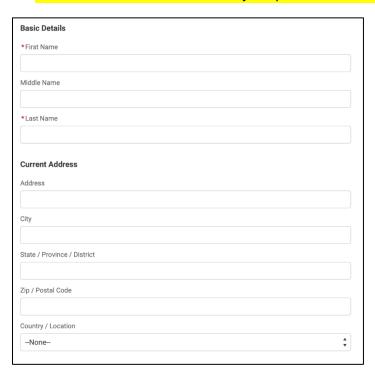
9. Start filling out your personal information:

Welcome to MyTravelGov!

To best serve you and reduce your time in submitting requests, please complete your Personal Information now.

Complete Personal Information

10. Fill out the basic details of your personal information:



11. Then select Enroll Your Time Abroad and Subscribe to Travel Messages

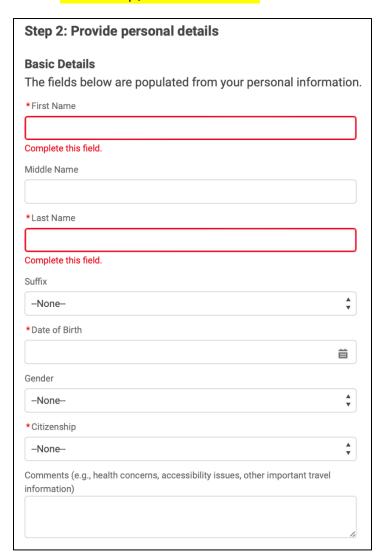
Smart Traveler Enrollment Program Select a service Subscribe to Travel Messages only Subscribe to one or more countries and posts for the latest travel information. Enroll Your Time Abroad and Subscribe to Travel Messages

12. Read through and Acknowledge the Policy Review, then Click NEXT:

Travel Plans

Step 1: Read and Acknowledge the Policy Review

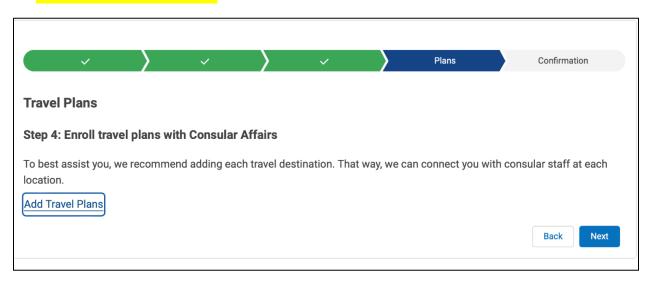
13. Continue entering personal details: First and Last Name, Date of Birth and Citizenship, then Click: NEXT



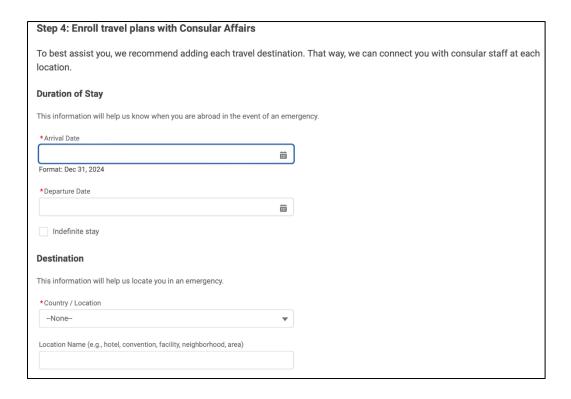
14. Optional, but highly recommended to provide emergency contact information.

Step 3: Provide emergency contact information	
Providing an emergency contact is optional but can be extremely important if something unexpected happens while you are traveling. Your emergency contact should be someone who is not usually traveling with you.	
First Name	
Last Name	
Relationship to You	
−None Å	
Address 1	
Address 2	
City	
Country / Location	
-None Å	
Emergency Phone Number Select country code to enter phone number	
Country Code	
_None	
Email Address	
State / Province	

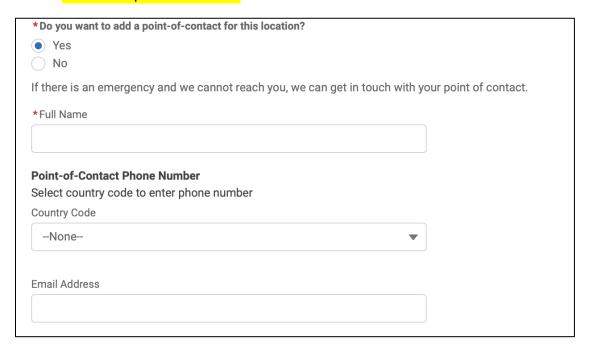
15. Click Add Travel Plans:



16. Fill out this page with the date you arrive in your program's country and expected departure date. Select the country where your program takes place.



17. Add a point-of-contact for the location of your program. This would be the emergency contact person listed for your study abroad program. Include their full name and phone number.



18. Complete questions

- Select YES to subscribe to travel messages for the country of your study abroad program.
- Select the U.S. Embassy or Consulate nearest to your program's location.
- Select Specific End Date and enter the date of departure from your program's country or after.



- 19. Click Next and you have finished setting up your STEP travel plan!
- 20. Head to your email and make sure you receive a confirmation email of your STEP plan with the country you selected.

