**CDFPT**

**FACT SHEET**

*Information must be typed not scanned*

**Name**:

**Date**:

**Department**:

**Home Address**:

**School**:

**Campus**:

**Present** **Rank**:

**Candidate for**   **Tenure**  **Promotion to the rank of**:

(double click on the box, select “checked” to check, do not delete the boxes)

**Education** (degree, field, institution, year):

**Baccalaureate**:

**Master’s**:

**Doctorate (or progress)**:

**Other**:

**Professional certification and licensure**:

**Full-time college teaching experience prior to Pace** (rank, department, institution, dates):

**Adjunct college teaching experience prior to Pace** (rank, department, institution, dates, do not include summer sessions):

**Other professional experience**:

**Date of first Pace appointment (**month/year)

**Adjunct**: **Rank**:

**Full-Time**: **Rank**:

**Dates of promotion(s)** (month/year)

**Adjunct Assistant Professor**: **Assistant Professor**:

**Adjunct Associate Professor**: **Associate Professor**:

**Adjunct Professor**: **Professor**:

**Administrative appointments** (position/dates):

**Released time and leaves** (dates)

**Released time**:

**Sabbatical leave**:

**Other**:

**Tenure eligible date**: **Has tenure been granted?**: (The date of when tenure is granted)

**Verified by Dean’s Office**:

**Date**:

*Send this form as a word doc to* [*facultycareerdev@pace.edu*](mailto:facultycareerdev@pace.edu)