



For office use only

# Precollege Immersion Program Resident Hall Agreement 2025

(Please print or type all information – Return top copies of agreement for official processing.)

Mr.

Ms.

\_\_\_\_\_  
LAST NAME FIRST MIDDLE

\_\_\_\_\_  
STREET ADDRESS

\_\_\_\_\_  
CITY STATE ZIP PHONE

\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Preferred Roommate

### PREAMBLE

Delivery of this document by Pace University constitutes an offer of the use of housing accommodations to the undersigned Resident for the 2024 Precollege program conditioned upon the availability of housing accommodations on the New York City campus at the time of receipt by the University of this Document, duly accepted and executed by the Resident. The agreement or any renewal thereof shall not be binding upon the University until signed by an appropriate official from the Office of Housing and Residential Life. The University reserves the right to determine and assign the housing space to be occupied by the Resident and to reassign alternate accommodations from time to time.

### PERIOD OF AGREEMENT, ROOM FEES AND PAYMENT SCHEDULE

Subject to change by the Board of Trustees of the University, the Resident agrees to pay the University the fees set forth herein in accordance with the following payment deadline for the residence hall accommodations assigned by the Office of Housing and Residential Life. Pace reserves the right to correct any errors inadvertently made on this Agreement, including those made as to building assignment, room type or room rate. Complete payment in full must be made by the date listed below. Accordingly, it is the responsibility of the Resident to keep a record of payment amounts and deadlines and meet them properly. A Resident is responsible for completing all payments notwithstanding the fact that he/she may withdraw from the residence hall prior to the end of the session, or prior to occupancy.

Program Dates: July 13 - 26  
Tuition Due Date: June 23, 2025

### LODGING RATES AND PAYMENT DUE DATE

Resident agrees to pay \$3,750 for the period stated above.

### FACILITIES AND SERVICES TO BE PROVIDED

Lodging: Each space is provided with at least one bed, dresser, desk, desk chair, digital phone and closet. All rooms have smoke detectors and are connected to the system monitored by campus security.  
Cable Television/Internet: All units are cable television and Internet access ready. Resident must provide his or her own TV, computer and appropriate cables.  
Use of Fitness Room: Must sign fitness room waiver.

### FACILITIES USE AGREEMENT

This agreement constitutes a license for use of University accommodations and not a lease. This agreement is immediately binding upon the receipt of this fully signed contract by the Office of Housing and Residential Life.

I acknowledge that I have read and agree to all the terms and conditions of this agreement.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Office of Residential Life Administrator

\_\_\_\_\_  
Date

**DATES OF OCCUPANCY**

Permission to occupy will commence on the Date of Arrival specified on the first page of this agreement. Resident shall take occupancy not later than three days after this Date of Arrival. Failure to take occupancy by the aforesaid Date of Arrival or to notify the Office of Housing and Residential Life in writing of late arrival may result in cancellation of this agreement. The room assigned pursuant to this agreement shall be vacated by the Date of Departure listed on the front of this agreement or after notice of termination.

**CHECK-IN/OUT**

A staff member prior to check in will inspect each room. Resident will be responsible for any damages that occur during the period of occupancy, including but not limited to the loss of keys & identification card. Resident will be issued a front door and a room key. There is a missing key/card charge of \$75.00, which will be billed to Resident.

**OCCUPANCY BY RESIDENT ONLY**

Only the Resident shall occupy the assigned room. Residents may not sublet or assign the space for occupancy by other individuals.

**UNIVERSITY RIGHT TO ENTER RESIDENTS ROOMS**

The University reserves the unconditional right to enter the room occupied by the Resident pursuant to this agreement in the interest of health, safety, and conduct of it’s residence hall program. Residence Life Staff and other authorized University personnel may enter the students room at any time for cleaning, inventory, maintenance, inspection, repairs or upon reasonable grounds in the belief that a crime or violation of the University’s rules and regulations has been or is being committed. [Authorized University personnel may enter a room for any of these purposes whether the occupants are present or not and may confiscate any unauthorized or illegal items that they may find in the room.](#)

**LIABILITY FOR DAMAGE - INDEMNIFICATION**

The Resident shall be responsible for any and all damages to the room occupied by the Resident. Resident is further responsible for sharing the cost of damages in and to the public areas as determined by the University. The Resident will not drive or permit to be driven, nails, hooks, tacks or screws into any part of the room and will not make or allow to be made any alterations of any kind.

Resident agrees to indemnify and hold Pace University, its officers, employees and agents harmless from and against all liability for damages, fines, claims, causes of action and expenses (including reasonable attorney’s fees) arising from the negligent or willfully wrongful acts or omissions of Resident and guests of the Resident while at the University’s premises in connection with this agreement, including but not limited to claims of personal injury and property damage.

**PROPERTY LOSS OR DAMAGE**

The University assumes no responsibility of any kind for loss or damage to personal property caused by fire, water, theft or any other cause whatsoever. Personal property stored in University facilities during the period of this agreement shall be stored at the owner’s own risk.

**COMPLIANCE WITH LAWS AND UNIVERSITY REGULATIONS**

Resident agrees to comply with all laws, codes, ordinances and rules of Pace University and local, state and federal governments, applicable to the use of the University’s facilities. The laws of the State of New York shall govern this agreement. All litigation arising from this agreement will be conducted in a court of appropriate jurisdiction Westchester County, of New York.

The Resident will be held responsible for official notices of procedures or policies communicated by Residence Life Offices via its staff or through University mailing systems.

**SMOKING PROHIBITED**

In accordance with applicable Fire Codes and Ordinances, there will be no smoking on the University’s premises.

**TERMINATION OF THIS AGREEMENT**

The University reserves the right to terminate this agreement in the event the Resident fails to meet the financial obligation to the University or abide by applicable laws, the rules and regulations of the University and/or the terms of this agreement; to reassign or repossess the room and to effect any other steps necessary, or advisable in the sole discretion of the Director of Residential Life or the Dean for Students, acting in the interest of health, safety and conduct of this residence hall program. In such event, the Resident may be required to vacate the residence hall immediately and may be notified that he/she will be treated as a trespasser if he/she returns without approval.

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Security deposit
None required _____